



APPRENTICESHIPS IN CONSTRUCTION DESIGN AND BUILD TECHNICIAN

Designing and building embassies.

Providing a world-class service.

Protect the UK's security interests.

It all matters.





APPRENTICESHIPS IN CONSTRUCTION DESIGN AND BUILD TECHNICIAN

Designing and building brand-new embassies in bustling cities and remote locations. Collaborating with architects, engineers and surveyors to design and reconfigure a high commission's office space. Helping to plan secure temporary accommodation damaged by floods on the other side of the world. Whether you're a school-leaver, returning to work after a career break or looking for a career change, an apprenticeship with FCDO Services will open up the world to you.

You'll balance academic learning with hands-on experience at our Hanslope Park offices, working as a team carrying out a wide range of Design and Construction Management tasks. With support and training from industry professionals, you'll discover how we support customers like the Foreign Commonwealth and Development Office to maintain their embassies and high commissions. You'll learn how we provide a world-class service to our customers while ensuring the highest security standards are maintained at all times. And you'll help to deliver a variety of high-profile, government-level construction projects that keep buildings and people safe.

Most excitingly, you'll work on projects you won't find anywhere else. Everything you do will help protect the UK's interests here and around the world. And if you do well, at the end of the programme, not only will you have achieved a HNC in Construction and the Built Environment, you'll also have taken your first steps towards a rewarding career in a core area of our organisation. In our world, it all matters.

KEY FACTS

- Level 4 apprenticeship, working towards an HNC in Construction and the Built Environment, beginning your journey towards achieving membership of a professional body (CIAT, CIOB)
- Based at Hanslope Park, Milton Keynes, with the flexibility of hybrid working depending on business need
- Great opportunities for overseas travel
- Two-three year programme (plus 6 months End Point Assessment) with a potential full-time role at the end or the chance to join the level 6 apprenticeship
- A carefully planned combination of practical work and study
- Open to all ages, but you will need:
 - A minimum of five GCSEs (or equivalent, e.g. O-levels) including Maths and English at grades 9-4 (A*-C)
 - Have an A Level DD, BTEC National Diploma PPP or, Access to HE Diploma with 21 Merits or a Level 3 Apprenticeship in a related subject
 - A genuine interest in construction and the built environment
 - To be organised and methodical
 - To be willing to travel overseas as part of your apprenticeship
 - British citizenship, having lived in the UK for the last three years before the first day of the apprenticeship and for at least five of the last ten years
 - To be at least 16 years old by 1 July 2024 so you can complete Security Check (SC) clearance before your start date
- Candidates will need to undergo Security Check (SC) clearance before joining, and Developed Vetting (DV) clearance after joining

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YOUR PROGRAMME

If your application is successful, you'll begin your apprenticeship in September, which will be made up of a stimulating mix of study and work. You'll put your academic learning into practice as part of a team delivering live projects that keep our customers' people, assets and information safe.

As well as supporting your team to deliver designs, drawings and specifications on time, to cost and to the highest quality, you'll also help with the production of technical documentation and get experience undertaking surveys. And you'll be trained in everything from preparing accurate, timely and consistent project reports and communications to ensuring projects comply with health and safety procedures.

In addition, you'll learn wide-ranging skills. These will include the use of drawing and specification software, how to complete construction designs to NPSA (National Protective Security Authorisation (formerly CPNI) standards, and stakeholder management best practice. It's impactful, challenging work. And a chance to experience different cultures and construction standards as you help provide the most cost effective and sustainable approach to delivering projects of vital importance.

Throughout the apprenticeship you'll use the knowledge you've acquired in your practical work to support the success of your academic studies. The time you dedicate to your university work will change as you progress through the programme and will be a core part of how you develop. Learning modules will include:

- Design Procedures
- Health and Safety
- Regulations
- Project Briefing and Management
- Teamwork
- Design Documentation
- Construction Technology
- Procurement
- Value Management
- Risk Management



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One of the great things about doing this apprenticeship though is how supportive everyone is here.”

Building Services Engineering Apprentice

COMPLETING YOUR APPRENTICESHIP – AND BEYOND

Complete the apprenticeship, and you'll gain your HNC in Construction and the Built Environment. But where to next? You'll have a range of options to make your future bigger. We'll do our best to find you a permanent position with us, working as a professional either in the UK or overseas. Whatever you decide, we'll do all we can to help you explore your interests and realise your ambitions.